

I.T.S Dental College, Hospital & Research Centre

47, Knowledge Park-III, Greater Noida

Minutes of the Meeting- 005.

Date: 10 Jan 2019

Attendees-

- 1) Mr. Vijay Sharma
- 2) Dr. Bhuvandeep Gupta
- 3) Mr. Suman Kumar
- 4) Dr. Tushar Sharma

Chairperson- Mr. Vijay Sharma

Minutes by-Mr. Suman Kumar

S No.	Discussion	Action to be taken	In-charge	ETA
1.	Emergency room for medically compromised/Emergency care	<ol style="list-style-type: none">1. Code blue team will coordinate in case of ant patient emergency.2. Emergency room in PHD3. All emergency drugs & Equipment should be monitored on regular basis	Dr. Bhuvandeep	22/01/2019
2.	Infrastructure Safety	<ol style="list-style-type: none">1. Ramp for high step wash rooms.2. Grab bar in wash room	Mr. Suman	18/01/2019
3.	Removal of hazardous material lying around the premises	Identify and remove any broken or damaged property/ item, that might come in contact with patient.	Mr. Suman	23/01/2019



Signature Of Chairperson

Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida


I.T.S Dental College, Hospital & Research Centre


47, Knowledge Park-III, Greater Noida


ITSDCGN/ICC/001-19

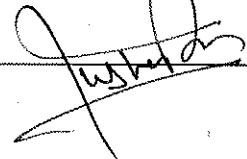
Date: 10/01/2019

Attendance Sheet

Mr. Vijay Sharma 

Dr. Bhuvandeep Gupta 

Mr. Suman Kumar 

Dr. Tushar Sharma 

Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida

I.T.S Dental College, Hospital & Research Centre

47, Knowledge Park-III, Greater Noida

Minutes of the Meeting- 002

Date: 20 Apr 2019

Attendees-

- 1) Mr. Vijay Sharma
- 2) Dr. Bhuvandeep Gupta
- 3) Mr. Suman Kumar
- 4) Dr. Tushar Sharma

Chairperson- Mr. Vijay Sharma

Minutes by- Mr. Suman Kumar

S No.	Discussion	Action to be taken	In-charge	ETA
1.	Renewal of all AERB licence needs to be checked and done for the ones needed	AERB licences needs to be renewed for almost all x ray machines and new ones should be placed beside the respective machine	Dr. Bhuvandeep	24/04/2019
2.	AMC of all major equipments needs to be done	All files should be checked and a checklist should be attached for all equipment under AMC. Vendor needs to be contacted in case of non compliance within 3 days of not showing up and a report will be sent to chairperson	Mr. Suman	24/04/2019



Signature of Chairperson

Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida

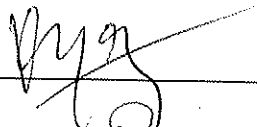
I.T.S Dental College, Hospital & Research Centre

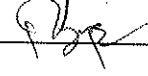
47, Knowledge Park-III, Greater Noida


ITSDCGN/ICC/002-19

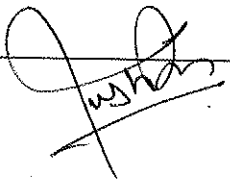
Date: 20/04/2019

Attendance Sheet

Mr. Vijay Sharma _____ 

Dr. Bhuvandeep Gupta _____ 

Mr. Suman Kumar _____ 

Dr. Tushar Sharma _____ 

Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida

I.T.S Dental College, Hospital & Research Centre

47, Knowledge Park-III, Greater Noida

Minutes of the Meeting- 003

Date: 27 Jul 2019


Attendees-

- 1) Mr. Vijay Sharma
- 2) Dr. Bhuvandeep Gupta
- 3) Mr. Suman Kumar
- 4) Dr. Tushar Sharma

Chairperson- Mr. Vijay Sharma

Minutes by- Mr. Suman Kumar

S No.	Discussion	Action to be taken	In-charge	ETA
1.	Installation of new RACE PASS boards and Fire escape route needs to be changed	Old race pass boards does not have the new format.	Dr. Tushar Sharma	30/07/2019
2.	Mock drill for code red	Arrange mock drill for the codes as soon as possible	Dr. Bhuvandeep Gupta	31/07/2019


Signature Of Chairperson

Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida

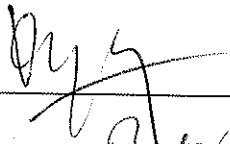
I.T.S Dental College, Hospital & Research Centre

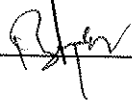
47, Knowledge Park-III, Greater Noida


ITSDCGN/ICC/003-19

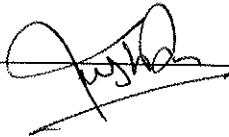
Date: 27/07/2019

Attendance Sheet

Mr. Vijay Sharma _____ 

Dr. Bhuvandeep Gupta _____ 

Mr. Suman Kumar _____ 

Dr. Tushar Sharma _____ 

Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida

I.T.S Dental College, Hospital & Research Centre

47, Knowledge Park-III, Greater Noida

Minutes of the Meeting- 004

Date: 18 Oct 2019

Attendees-


- 1) Mr. Vijay Sharma
- 2) Dr. Bhuvandeep Gupta
- 3) Mr. Suman Kumar
- 4) Dr. Tushar Sharma

Chairperson- Mr. Vijay Sharma

Minutes by- Mr. Suman Kumar

S No.	Discussion	Action to be taken	In-charge	ETA
1.	Some parts of infrastructural structure needs renovations, since they are deteriorating	An inspection will be done and reported, renovations will be done accordingly wherever needed	Mr. Suman Kumar	22/10/19
2.	Review of Facility Maintenance report	Facility report maintenance report to be proofread and suggestions need to be made	Mr. Vijay Sharma	22/10/19

Signature of Chairperson


Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida

I.T.S Dental College, Hospital & Research Centre

47, Knowledge Park-III, Greater Noida

ITSDCGN/ICC/004-19

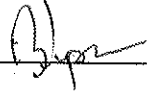
Date: 18/10/2019

Attendance Sheet

Mr. Vijay Sharma



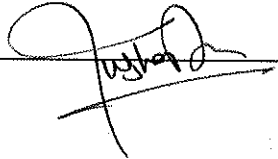
Dr. Bhuvandeep Gupta



Mr. Suman Kumar



Dr. Tushar Sharma



Vijay Sharma
Director Administration
I.T.S. Dental College,
Greater Noida